

Don Melton, Chairman
Dewey Cook, Vice Chairman
Pete Pedersen, Treasurer
Bill Cameron, Secretary



Amy Elliott Bridges,
Commissioner
Thomas Lewis, Commissioner
John Taylor, Commissioner

Post Office Box 788
Lawndale, NC 28090

Regular Called Meeting
September 11, 2012

Present at the meeting were Chairman Don Melton, Treasurer Pete Pedersen, Secretary Bill Cameron and Commissioners Amy Elliott-Bridges, Thomas Lewis and John Taylor also in attendance were General Manager Butch Smith and Attorney Tim Moore and Justin Brackett (new partner of Tim Moore).

Call Meeting to Order (0.00)

Commissioner Melton called the meeting to order and welcomed guests. The Board requested prayer and said the Pledge of Allegiance.

Approval of the Agenda (1.15)

Secretary Cameron made the motion to approve the agenda seconded by Commissioner Taylor, motion carried.

Approval of the Minutes (1.35)

Treasurer Pedersen made the motion to accept the minutes seconded by Commissioner Taylor, motion carried.

Public Comment

No public comments were presented.

New Business Note: All new business must be approved prior to the agenda. (2.02)

Changes made for Personnel Policy

The following changes were made to the personnel policy –

Section 6 (page 14) Salary of a Trainee

Old personnel policy reads “Trainee salaries may be no more than two steps.” The personnel policy change reads “Trainee salaries step one the minimum salary:”

Commissioner Elliott-Bridges made the motion to accept the changes to the personnel policy, seconded by Commissioner Taylor, motion carried.

Old Business (5.06)

Secretary Cameron inquired about the Topic St line extension. General Manager Smith reported that three taps have been purchased.

Water Requests (5.30)

General Manager Smith reported that line extensions were being installed for Brooks and Carpenter Hoyle would be next. Seven Pines Road will be installed by a contractor.

Finance Report (9.30)

General Manager Smith gave the finance report and explained about the new checks that were purchased to assist with fraud prevention. Due to the fraud occurring on the current checking account from Chicago, Illinois, a new checking account has been opened. The new checks have several security features including holograms, thermo protection, and wash solution protection. The checking accounts will be separated with only accounts payable and vendor checks being written on the new account. Customer Deposit refund checks will be written from the customer deposit account effective immediately.

Engineer Report (16.34)

General Manager Smith reported that the bid for the Upper Bald Mountain System Improvements water lines has been awarded to Tow Brothers Utilities in the bid amount of \$ 38,962.00.

The tank portion of the Upper Bald Mountain System Improvements was awarded to Caldwell Tank in the amount of \$ 382,000.00.

Chairman Melton, Treasurer Pedersen and General Manager Smith attended a commissioner meeting in Lincoln County on Monday, September 10, 2012. Lincoln County has requested 2 million gallons per day from the John Cline Reservoir. The Lincoln County Board members will make a decision concerning the water purchase on September 17th.

Operations Report (24.50)

General Manager Smith distributed the operations report.

Closed Session

No closed session was necessary for this meeting.

Adjourn

Treasurer Pedersen made the motion to adjourn the regular scheduled meeting of the Cleveland County Water Board, seconded by Commissioner Lewis, motion carried.

C.C.W. Board of Commissioners