



May 21, 2024
Donald O. Melton, Chairman
Commissioners of Cleveland County Water
Shelby, North Carolina

Dear Chairman Melton and Board of Commissioners:

As the designated budget officer for Cleveland County Water pursuant to NCGS 159-9 it is the responsibility of the General Manager to give the governing board (Cleveland County Water Board of Commissioners) a fiscally sound and responsible budget.

Pursuant to NCGS 159-11, attached is the recommended FY 2024-2025 Budget for your review and consideration. This requirement meets the deadline of June 1 prescribed by the statute that your budget officer provides you with a balanced budget along with a budget message. The Board voted to hold a Special Meeting to be held on Tuesday, May 21, 2024, at 6:00 PM in your Board Room so that we can hold a workshop type session and go over the items included within this upcoming year's proposed budget.

I would like to specifically note the diligence and tireless effort made by Ginger Fern, Finance Director. This year was extremely unique in that the normal timeframe for the budget process was done during our new billing software transition to Tyler Technologies while also dealing with the beginning of the annual audit process during this timeframe as well. Michelle Alexander, Customer Services Director has also been overwhelmed during the Tyler billing software transition and Chris Hayes, Distribution Superintendent/ORC dedicated tremendous time to the billing software change as it directly affects his group of employees for their work orders and daily tasks. All this is to say that none of them have just stopped their normal daily duties to prepare the budget, but have placed countless hours, time and dedication into completing the single most important process that you as Commissioners oversee, and that is the approval of the annual operating budget. Garrett Gilbert has also prepared the Water Plant information in a timely manner while still working on the preparation of several future capital projects and budgets for the water plant. The North Carolina General Statutes prescribe that Department Heads shall submit their requested budget needs to the Manager by April 30. Ginger, Michelle, Chris and Garrett have prepared an endless supply of information to provide me with the necessary background to

General Manager's Budget Message
May 21, 2024

provide you with a very sound and balanced budget. As I noted previously, the budgeting process is the single most important item you oversee as the governing body. Many small local governments don't spend any time preparing for the budget process, and your valuable input and review of the projects and needs we ponder for our customers and citizens is extremely important. For the past several years, I have not provided a Resolution for the Board to adopt for upcoming goals and visions, largely because we had several years of planning and putting together the Water Asset Management Plan since 2020 and working towards the list of the projects for the first 10 years of the CIP. We completed the Stagecoach Greenway Masterplan, which you adopted, and these two documents will largely be your guiding documents for several years to come. As we discussed at the Retreat in February, we have been well underway with nearly all of the projects on the adopted 10-year CIP. This year's budget will contain several assumptions from a revenue standpoint, particularly with rate and fee increases, that are necessary to sustain the level of service we have provided. Inflation and materials costs and handling supply chain issues are still playing a huge role in this year's budget. The overall cumulative increase in material prices we have seen over the past three years is staggering (roughly 50% in materials and chemicals) and now that much of the American Rescue Plan funding is beginning to be spent, we are having setbacks in timing and completion of projects due to lack of qualified contractors bidding on our projects since there is such a tremendous amount of construction in progress all across the nation.

The budget that is presented to you is balanced and meets all the applicable requirements of the North Carolina Local Government Budget and Fiscal Control Act. The public hearing will be scheduled as required by NCGS 159-12 for your regular meeting on June 11th, 2024, in the Cleveland County Water Board Room. The Board of Commissioners may act if you so choose on the proposed budget following the closing of the public hearing. A balanced budget must be adopted by the Board of Commissioners prior to June 30, 2024.

During our Retreat and the past four budget adoption processes dating back to the Retreat in 2020, we have laid out a very systematic Capital Improvements Plan that coordinated with the Water Asset Management Plan. We have paid our fourth debt service payment on the Lattimore Tank (5th of 20 in this year's budget). We have also secured funding for the Flocculation and Sedimentation Basin Project in the amount of \$2,750,000 (State Revolving Fund 20 year loan) and \$4,161,300 (direct appropriation from NC American Rescue Plan funds) that will serve as another major improvement to the WTP. The additional ARP Funding was sought after we saw a huge increase in bid prices and the project was redesigned. In addition, we requested \$4.2 million but after the Division of Water Infrastructure subtracted a 3% administrative fee, the direct appropriation will cover the construction but very little for the professional services fees. It is our hope to cover the professional services fees for this project from fund balance appropriated and to

relinquish the 2020 State Revolving Fund loan to eliminate a debt service payment. The Centrally Located Operations Center project has been completed with the assistance of USDA in the amount of a 40-year loan of \$4,997,000 at 1.75% interest. This project accomplished a long-requested goal by your citizens of having a more central location for them to conduct business with you and will serve the District for many years to come. The Raw Water Weir project which is also financed by USDA in the amount of \$12,000,000 will soon be underway and we have recently worked through several redesigns to accomplish the need for this project within the allotted budget in order to protect the raw water intake on the First Broad River. A major focus for the past year and this year is the \$19,000,000 appropriation by the General Assembly from the American Rescue Plan that has allowed us to begin the Marion Street Pump Station Project, Casar Lawndale/Sandhills/Will Dixon Road transmission main project, the new Polkville Tank and Booster Pump Station project, the Waco Booster Pump Station Project and the new Belwood Tank and Booster Pump Station Project. The Marion Street Pump Station is nearly finished, and the Casar Lawndale Road/Sand Hills/Will Dixon project has begun construction. The bids for the Polkville Tank and Pump Station Project have been awarded and we are ready to bid the Waco Pump Station Project. At the present time, we are waiting to finish the Marion Street PS Project and to bid the Waco PS project to see how much funding remains from the \$19 million to dedicate towards the Belwood Tank and PS project. We have value engineered the Belwood Project in hopes of having enough to complete it within the \$19 million direct appropriation. Please remember this is grant funding, and these projects would be many years out on the horizon were it not for this appropriation, since we were left out of the equation on the American Recovery Plan (ARP) funding. We have been tremendously successful in seeking special appropriations from the NC General Assembly to capitalize on the America Recovery Program (ARP) funding that was issued to the State of North Carolina. This was especially helpful given the fact that we as a Sanitary District did not receive an outright appropriation from Congress like City's and County's. The Clearwell Project has been completed this budget year as well, and we will make the 2nd payment of the 20-year loan on your debt service schedule this coming year. We began preparations in 2017 by establishing a Capital Reserve Account for some of our large projects. For instance, we used approximately \$1,000,000 from the reserve for the Operations Center to buy down the loan amount and are now beginning to focus on the water plant needs at the current and future water plants. This fund will become increasingly more important as we look to finance these exorbitant costs. It is for projects like this that planned and systematic rate increases are imperative.

With direction from Commissioners in 2018, we eliminated 500 gallons from the monthly minimum, taking it from the historical 2,000 gallons per month down to 1,500 gallons per month. Commissioners also requested to begin looking at rate increases every other year, or modifications to the charges on an alternating year basis in 2018 and 2020. In 2020, we further reduced the basic facility charge

consumption amount down to 1,250 by eliminating another 250 gallons from the minimum and eliminated another 250 gallons from the minimum down to 1,000 in 2022. It was understood with direction from Commissioners that staff will continue to look at the minimum threshold for gallons per month usage since the numbers and financial analysis supported that this was not financially sustainable. In addition, we discussed at the 2022 Board Retreat the need to look every year at the Irrigation/Bulk Rate as well as the Tap fees, since these are tremendously low, and the materials costs alone are causing us to lose/subsidize significantly the tap costs. At the 2024 Retreat, Commissioners reviewed favorably the rate analysis to remove an additional 250 gallons from the minimum, taking it down to 750 gallons for the minimum \$12 rate, and to look at this each year for the next four years until the minimum has been removed.

Based on past Commissioner direction and discussions from this year's Retreat, this year's budget will include a rate increase on the standard residential and commercial rates, since the "every other year" approach was utilized in 2022. We will be recommending the removal of 250 gallons from the minimum. This would equate to an approximate 3.9% rate increase on the average customer assuming average monthly usage of 5,000 gallons per month. A 5% increase is recommended and factored in for the standard bulk/irrigation rates as we have discussed for the past three years. These assumptions yield additional revenue of approximately \$320,764 based on historical usage. This year, as with the past two years, it is imperative that we increase a couple of our fees for tap costs based on what we have seen so as not to have systemwide subsidizations of individual new tap costs. I would remind you of the slide presentations from our retreat, which I have included within the budget information, and it reflects a loss of \$455 on a ¾" tap and \$1,631 on new fire hydrant installations. The numbers for 1" and 2" taps have stabilized. As such, we will be recommending increases to these fees in the fee schedule for tap costs by \$100 for a ¾" tap and fire hydrants will be recommended to increase by \$500. No change is recommended for 1" and 2" taps or backflow testing fees. We increased all backflow testing fees by \$5 last year.

It is recommended that the property tax rate you currently levy at the rate of 0.02 cents per \$100 of valuation remain the same. For the coming year (FY 2025) the estimated property tax valuation is \$5,116,619,295 compared to \$4,907,013,588 (FY 2024) for a difference and increase of \$209,605,707 in tax base. This is approximately 4.2% and represents normal growth in the tax base (last year's growth was 2%). We have projected an increase of \$41,000 in property tax revenue for FY 2024-2025. Cleveland County Water currently relies on this property tax levy for operational purposes by reinvesting every penny of it into the system each year in capital improvements, and we utilize this as our second major funding source behind your customer water revenues. Please keep in mind that the County is currently working on a property revaluation schedule for release in January 2025. This revaluation will be critical to analyze in relation to your ability to

construct the future water plant and other long-term capital improvements that benefit the system, in conjunction with the water rate study we have in progress.

Over the past decade, the 1% local option sales tax for Cleveland County has slightly increased. This amount has steadily increased since the recession in 2008-2009. Please keep in mind that the local options sales tax comes to us in arrears of about three months. At this time, it appears that we will collect approximately \$385,000 in local option sales tax for this fiscal year, and this is still more than the \$335,000 we assumed for FY 23-24. Mrs. Fern and I have discussed and assumed that keeping this number at \$335,000 is best given the increased costs of goods which drive this number. We did not see a decline due to COVID since there were so many federal stimulus payments made, which kept consumers purchasing and even showed slight increases in some months, but this trend has not continued with the lack of stimulus payments. Inflation on goods is a direct reflection of this collection rate. This is a national election year, and the economy is always subject to change with these cycles. This number is a conservative assumption given what we are seeing collected, but we feel it's best to not make a wild assumption on these revenues since they are designated for the Greenway budget and is an area we can control spending. This is the 3rd major source of revenue that CCW relies on for operational purposes. Please also remember that based on Commissioner direction, these revenues will be solely used to fund the Greenway Department. The local option sales tax was designed for local governments to have revenues such as these that can be reinvested in the local community for projects that benefit and continue to spur economic growth in the community, and I applaud you for doing so with this revenue and the work you have done on the Stagecoach Greenway. Any of these funds not utilized can be transferred to a capital project budget for Greenway projects, or other Cleveland County Water needs if you so desire.

The trend has stabilized for the values from the estimated vehicle tax, which has not been the case for the past couple of years. Over the past few years, this revenue has slightly increased because of the assumption that stimulus payments were used to purchase new vehicles, and again, those stimulus payments have gone away. Please keep in mind that these are estimates provided by the County tax office based on vehicles purchased. The FY 2024 values were projected at \$604,700,000 and the FY 2025 values are projected at \$629,706,880 which yields a projected increase of \$25,006,800 in value. This is an increase of 4.1% (down from 18% last year). In the overall larger picture, this is only an increased revenue of \$4,000. Please keep in mind that these revenues are collected by the State of NC, handed down to the applicable County of vehicle registration, and then dispersed by the County to each applicable jurisdiction. These numbers contain the same tax assumptions that the 2-cent analysis included with the property tax analysis.

A fourth source of revenue that I will continue to highlight this year is fee revenue. Prior to FY 2018, our billing system lumped water sales and all other miscellaneous

charges together. Over the past few years, we have worked to distinguish the types of fees that we charge to better account for the services we provide. The fee revenue line items hold several different charges including Tap Connection Fees, Fee Revenue (i.e., test fees and late fees), Pressure Zone Revenue, which is backflow preventer fees, Administrative charges (i.e. transfer fees, fees for new paperwork, returned check fees, afterhours fees), and Disconnection fees. These line items are projected to provide \$734,334 of revenue. The drivers of this revenue are the increase in tap connection fees.

We collect sanitary sewer charges in the Towns of Kingstown, Polkville, Lattimore (on behalf of Boiling Springs) and Fallston. These four combined will provide \$379,000 in revenue, which will be dispersed back to the Towns less our 2% collection charge which amounts to a fee of \$7,580 for all our staff to provide this service to the other small towns.

Beginning seven years ago, we created and set aside funds for the Capital Reserve Fund. This fund is an investment fund managed by the NC Capital Management Trust. This is also where our bad debt collections from the NC Debt Setoff are deposited. There was a huge decline in dividends paid during the 2020-2022 timeframe, sometimes as low as \$250 per month, however the statement reflects a dividend amount of \$13,900 for the month of April 2024. The current balance of the NC Capital Management Trust Fund for CCW currently sits at \$3.2 million as of the preparation of this budget message. This year, we are proposing to set aside \$500,000 for the Capital Reserve. Please keep in mind that \$1,260,000 was transferred last fiscal year from the Capital Reserve back to the General Fund to make the owner match on the USDA Centrally Located Operations Center project. If you had not had the vision to save and invest in the Capital Reserve fund, the Operations Center project would not have been possible due to constraints on financing options, and I hope you are very proud of what we have accomplished with this fund.

You may recall that eight years ago we began trying to replace some of the dilapidated vehicles and equipment that we had at CCW. Beginning in FY 2017 we spent \$399,000; FY 2018 was \$271,000 and FY 2019 was \$177,500. This year, we retired the FY 19 (which lasts for 59 months) in the amount of \$35,314 annually. There will be no installment financing this current budget year that Ginger and I are recommending in the proposed budget. Much of this financing decision hinges on short-term financing coupled with supply chain issues to obtain the equipment. It is still taking approximately 10-11 months for delivery of most of our equipment purchases. It is time to begin replacing much of the original equipment that was purchased 8 years ago, but we believe we can handle it with cash or fund balance appropriation to eliminate the financing portion.

This year to balance the budget, we are appropriating \$81,000 from the fund balance. We have never done this during my tenure as General Manager, and we always try to stay away from this practice. However, much of this is dependent on revenues. For instance, we will dispose of several large pieces of equipment this year, but we have used a conservative number of \$20,000 for the revenues from the sale of fixed assets. Sometimes, it is insane what these items go for on GovDeals. Any additional revenue gained here buys down the appropriation from fund balance. Any additional water sales or growth that we incur within the system this year will buy down this appropriation. However, in the big scheme of this budget, an \$81,000 appropriation is very little. As of the writing of this message, we are working on a couple of capital project budget ordinances. For instance, the SCADA/Water plant improvements was approved at your May 14 regular meeting. Approximately \$90,000 of this work needs to begin and be completed within the next 12 months. There is no way to fit this into this year's budget and so the assumption is made that this will be a capital project budget ordinance and the entire cost of this project, which will cover multiple budget years, is being handled separately.

The final notable difference in this year's budget is the creation of an IT/GIS budget. These positions will help each division accomplish their daily tasks, and in past years, each division was responsible for coming up with their own needs. It was often very difficult to keep up with computers and growing technological needs, especially when this industry is changing daily and so many people (including myself) are often frustrated by technology to carry out their daily tasks. The IT/GIS budget accounts for the personnel in this division as well as the entire technology needs of CCW.

The budget format provided groups expenditures into major areas: personnel, operations, capital outlay (which will be reflected in Non-Departmental), and debt service (which will also be reflected in Non-Departmental). In addition, you will notice the following eight major budgets in the following categories: Administration; Maintenance; Production; Meter Services; IT/GIS; Greenway; Governing Body and Non-Departmental.

Balanced Budget for FY 24-25

Fund	Revenues	Expenditures
Administration	\$3,033,365	\$3,033,365
Maintenance	\$3,665,180	\$3,665,180
Production	\$1,924,195	\$1,924,195
Meter Services	\$ 509,655	\$ 509,655
IT/GIS	\$ 328,470	\$ 328,470
Greenway	\$ 335,000	\$ 335,000
Governing Body	\$ 44,252	\$ 44,252
Non-Departmental	\$1,465,269	\$1,465,269
Total Budget	\$11,305,386	\$11,305,386

Total Budget net increase for all funds is \$582,740 over the current fiscal year 2023-2024 budget which is a 5.4% budget increase.

Notable FY 2024-2025 changes, increases and decreases.

Revenues

- 1) It is recommended that all residential and commercial water rates be updated to remove 250 gallons from the minimum monthly threshold (Rate Codes 201, 205, 203, 202, 206, 207, 101, 105, 103, 104, 109, 117, 102, 106, 107, 108, 110, 118). This would take the minimum from 1,000 gallons per month down to 750 gallons per month and equates to a 3.9% increase. The bulk/irrigation rate codes (Rate codes 213, 112, 115, 212, 301, 216, 116 and 111) increase is recommended to increase by 5% on the volume charge. Please keep in mind that we have only had seven overall rate increases since 1994. The increase in these rates is expected to provide an overall increase in revenue of \$320,764.
- 2) The property tax rate remains the same at 2 cents per \$100 valuation. This rate has been maintained since 1996. For the purposes of the budget, a 98% collection rate has been assumed. An increase of \$41,000 is expected this year due to growth in the amount of 4.2%. We do not levy this tax in Grover, Kings Mountain, Shelby, Boiling Springs, Fallston, Lawndale or south of the Broad River.
- 3) Local Option Sales Tax is projected to remain the same and provide a revenue of \$335,000 which is due to the increased costs of goods, consumer confidence and overall inflation. These revenues will be dedicated solely to the Greenway Project.
- 4) An increase in estimated revenue of \$4,000 from the vehicle tax due to a slight increase of 4.1% in the County's estimated valuation.
- 5) Increase in Tap Connection Fees of \$45,000 due to increase in tap charges and expected tap fees collected.
- 6) Interest due is to remain the same in our bank accounts and investments. We did increase this number last year, but the trend is projected to remain the same for this fiscal year.
- 7) Appropriation of General Fund balance was required to balance this budget in the amount of \$81,000.

Expenditures

All Funds:

- 1) Between 2016-2018 we saw double digit increases in our group health premiums. FY 2019 was 0%, FY 2020 was 8.6%, FY 2021 was 0%, FY 2022 was 2%, FY 2023 was 4%, FY 2024 was 10% with an overall pool loss ratio of 150%. This year's increase is 6.5% with a 180% pool loss ratio. This amounts to \$66,416 of recurring cost assuming all positions are fully staffed.
- 2) This budget includes an overall pay scale and cost-of-living adjustment of 3% for all current full-time employees and new hires. Overall, this is a \$141,000 increase and will be a recurring expense (which includes fully funding all positions). We are in a good position from a competitive standpoint after Commissioners adopted the pay and class study we implemented in January 2024. The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) was released in October 2023, which is used to provide the COLA adjustment for social security benefits beginning in December of each year. The CPI-W yielded an increase COLA of 3.2%.

- 3) This budget includes an average 2% increase in the wages line item for the assumption of performance pay increases in conjunction with each employee's annual evaluation. This amount is a recurring cost of \$101,000 (which includes fully funding all authorized positions).
- 4) FICA, retirement, 401K expenses etc. budget increase of approximately \$113,300. This increase is due primarily to the Local Government Retirement System employer match. The State increased the rate to 10.15% for FY 21, 11.35% for FY 22, 12.1% for FY 23, 12.85% for FY 24 and 13.6% for FY 2025. Please keep in mind that we budget 5% for the 401K match whether employees contribute that amount or not. We have historically seen savings in the 401K line item since many employees do not contribute the full amount.
- 5) Worker's Compensation: Approximately \$1,664 increase budgeted across all budgets for worker's compensation premiums which are flat due to a three-year history of no claims, which is an excellent record. Worker's Compensation is based on two factors: total payroll and claims history. The miniscule increase is due to fully funding all positions.
- 6) Utilities: Increased all budgets by \$51,500 due to notification from Duke Energy of rate increases and includes the new Operations Center. The water plant accounts for \$390,000 of the Utilities budget and is \$33,500 of this increase which cannot be eliminated or changed. Please reference the chart that Mr. Gilbert has prepared for the WTP main meter which shows a reflection in additional dollars versus less consumption.

Administration

- 1) Moved IT and GIS Coordinator to their own budget and added the Operations Director position to this budget, as well as the HR Specialist which comes from moving a Meter Reader position, and it also accounts for the Part-Time Capital Projects Manager and Custodian.
- 2) Increase of \$20,000 in Professional Services. Largely due to increases in legal services and human resources type professional services.
- 3) Moves all IT, Data and Communication Expenditures to the new IT/GIS Budget.
- 4) Utilities Increases for new Operations Center
- 5) Equipment Maintenance Contracts: Lower by \$107,000. Includes Tyler Software at \$100,000 and Kiosk at \$6,000.
- 6) Increase of \$5,000 for advertising and job postings. Increased \$10,000 last FY. (Indeed.com)
- 7) Removes Non-Capital (Computers, Printers, technology) and places it in the new GIS/IT Budget.
- 8) Bank Charges: Increase \$12,000 which is credit card fees associated with online payments/credit card fees.
- 9) Contracted Services: Increase of \$36,550. This is largely the bill printing services which includes an increase in US Postal Service rates.
- 10) Computer Maintenance line removed and moved to IT/GIS budget.
- 11) Dues, Subscriptions, Publications : CCEDP Contribution of \$25,000
- 12) Janitorial Supplies: Removes the \$20,000 budgeted for Sparkles Cleaning at the old office.

Maintenance

- 1) Removes Operations Director from this budget and places it in Administration.
- 2) Increase of \$10,000 for Utilities Pump Station and Maintenance Building
- 3) Meter Change Out: Increase of \$6,000 for the 2" and larger meters.
- 4) Materials still at \$500,000
- 5) Contracted Services: Increase in Generator Maintenance. Quotes this year and switching maintenance companies saved \$10,000.
- 6) Utilities Fuel Generators: Increased due to added generators.
- 7) Increase Contracted Services \$8,000. Increase is Generator and Tank Maintenance. Will continue upwards with additional tanks and generators.

Production

- 1) Inclusion of \$40,000 for Engineering/Professional Services
- 2) Increase of \$33,500 in Utilities. (\$390,000 total budget) Water Plant increases in dollars even though lower usage due to rate increases. The Water Plant is the largest utility consumption (See consumption charts)
- 3) Decrease of \$10,000 in Equipment Repairs largely related to new Clearwell and PS being online.
- 4) Decrease of \$18,700 in Chemicals. FY 24 increase was 17% and FY 23 increase was 32%. Chemicals appear to have stabilized.
- 5) Decrease of \$200,000 in Contracted Services. Have been able to clean Alum sludge lagoon every other year.
- 6) Increased Drought Expenses \$5,000 due to cleaning out river intake more regularly.
- 7) Non-Capital Equipment: \$7,500 for Equipment Pallet Trucks.

Meter Services

- 1) Reduced this budget by one position and moved to Administration for other needs.
- 2) Removed \$50,000 from Meter Change Out program.

IT/GIS

- 1) New Budget established for CCW and includes both positions within this department. Positions were previously authorized within past two budget years.
- 2) Budget includes all CCW telephone, internet, data contracts, etc.
- 3) Reduced Contracted services companywide by \$40,000
- 4) Non-Capital: Includes replacing 7 computers, 2 printers.
- 5) Non-Capital: Includes \$12,000 for GIS Plotter
- 6) Non-Capital: Includes \$10,000 for Network Equipment/Servers

Greenway

- 1) Both positions authorized previous fiscal year have not been filled.
- 2) Inclusion of \$74,000 for Professional Services.
- 3) Land and Area Maintenance/Repairs: \$97,000 included which can also be reallocated for Capital Projects.
- 4) All expenditures in Greenway Budget are modeled after Local Option Sales Tax Revenues.
- 5) Unused funds in this budget would be recommended to be transferred to the larger Capital Projects for the Greenway Project if Commissioners desire.

Governing Body

- 1) Reduction of \$25,000 Election Expenses.

Non-Departmental

- 1) Administration: Debt Service payment of \$209,703 for the Lattimore Tank Project. This is the fifth payment. (20 Years; 1.53% Interest Rate, declining payments, down \$2,500)
- 2) Administration: Elimination of FY 19 Installment Finance in the amount of \$35,314.
- 3) Administration: Includes \$64,593 which will be the lease payment to the Town of Fallston for the USDA Fallston Waterline Project.
- 4) Administration: Clearwell Debt Service Payment of \$516,217 for 2nd Clearwell Project Payment. (20 Years; Interest Rate 2.16%, declining payments, down \$13,000)
- 5) Administration: Operations Center Debt Service Payment of \$174,756 for 2nd Operations Center Payment. (40 Years; Interest Rate 1.75%) (First payment is June 1, 2024)
- 6) Administration: Transfer of \$500,000 for Capital Reserve
- 7) Maintenance: \$85,000 Replacement Tractor
- 8) Maintenance: \$75,000 Skid Steer
- 9) Maintenance: \$15,000 Broom/Rake Attachments
- 10) Maintenance: \$11,000 Straw Blower
- 11) Maintenance: \$10,000 Replace Trailer (Axles)
- 12) Maintenance: \$88,000 Replace Crew Truck
- 13) Maintenance: \$75,000 Farmington Road (2,000 LF – 5 Main Breaks in past two years)
- 14) Maintenance: \$40,000 N. Lafayette Street (1,900 LF – 6 Main Breaks in last several years)
- 15) Maintenance: \$77,500 Sulphur Springs @ RR Trestle (800 LF – 3 leaks in 12 months – out of service for years)
- 16) Maintenance: \$200,000 New In-District Water Lines
- 17) Maintenance: \$120,000 Deal Road – Multiple Services 1,000 feet long and 3”
- 18) Production: \$20,000 Repair River/Reservoir Pump. (Only used if needed)
- 19) Production: \$125,000 Replace Backhoe (used as forklift and to clean river intakes)
Maintenance may also utilize from time to time.
- 20) Production: \$6,000 Utility Trailer
- 21) Production: Numerous projects are being handled with Capital Project Budget Ordinances
- 22) Meter Services: 2 Vehicle Replacements at \$70,000

The fiscal year 2024-2025 budget continues to provide excellent services for our customers. I know you are tired of hearing about increased costs and supply chain issues, but it is the reality of what your wonderful staff deal with daily to provide excellent service to some 60,000 people and 23,000 active accounts. In planning and studying our recommended rate increases and fee increases, you should be applauded. Your direction from this year's Retreat is greatly appreciated. Your largest investment is your staff, and without them, it would be impossible to do what we do. During the preparation of this budget message, we are preparing to fill vacancies again after being fully staffed for only 3 months. The labor market is extremely tight with no relief seen on the horizon in available work force and wages continue to increase to be competitive. Thank you for completing the updated pay and class study this past fiscal year. I am under no assumption that this will be the final budget approved by Commissioners and would encourage you to consider the proper expenditure of the available revenues as you see fit. The budget process is the single most important decision you as Commissioners will make each year. Please compliment yourselves as I often do, because budgeting and financial decisions are tough to make, and that's the main reason you serve as an elected official. Despite the tremendous rising costs, you are still able to fund your Capital Reserve contribution to help offset and buy down much larger projects now and on the horizon such as the Centrally Located Operations Center Project, Weir Improvements Project, SCADA Upgrades and Resiliency Improvements and future Broad River Water Plant. I can't begin to thank Mrs. Fern, Mrs. Alexander, Mr. Hayes and Mr. Gilbert enough for what they do day in and day out "to make the place go". I am extremely proud of the amount of equipment replacement we can work in this budget without financing these items so that we can save for more water related projects and am not concerned about the extremely small amount of fund balance appropriated to balance this budget. I hope that it will not even be used based on the sale of numerous assets that are to be replaced, but it is somewhat dangerous to assume an estimated revenue that will offset these expenditures. A 5.43% budget increase is something to be very proud of given the current economy and inflation. A public hearing on the proposed budget will need to be scheduled for Tuesday, June 11th, 2024. The budget covering all funds for the fiscal year beginning July 1, 2024, is balanced, and presented to the Chairman and Board of Commissioners of Cleveland County Water at this time.

Respectfully submitted,



Brad R. Cornwell
General Manager

**FY 2024-2025
Revenue
Annual Budget**

Account	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
40-44040	Water Sales	7,608,423	3,991,051	7,761,797	7,911,912	7,911,912
40-44050	Fire Hydrant Sales	16,000	22,300	22,300	16,000	16,000
40-44150	Bulk Water Sales	473,323	319,130	501,581	536,840	536,840
41-44070	Tap Connection Fees	375,000	186,400	372,400	420,000	420,000
41-44090	Meter Revenue	3,500	2,661	5,322	5,000	5,000
41-44100	Fee Revenue	250,000	135,195	259,322	264,334	264,334
41-44110	Sale of Materials	1,500	423	1,000	1,500	1,500
41-44120	Pressure Zone Revenue	43,600	22,345	44,690	45,000	45,000
41-44140	Marion Street Revenue	0	0	0	0	0
41-44151	Boiling Springs Sewer Revenue	100,000	56,893	113,756	113,000	113,000
41-44153	Fallston Sewer Revenue	125,000	69,133	135,024	135,000	135,000
41-44155	Kingstown Sewer Revenue	117,000	57,231	116,378	116,000	116,000
41-44156	Polkville Sewer Revenue	20,000	7,365	15,519	15,000	15,000
41-44160	Town of Fallston	0	0	0	0	0
41-44200	Administrative Charges	25,000	12,675	25,350	27,500	27,500
41-44300	Bad Debt Recovered	6,500	1,762	6,000	6,500	6,500
41-44360	Disconnection Revenue	85,000	41,915	83,830	85,000	85,000
41-44400	Grants Revenue	0	0	0	0	0
41-44450	NCDOT	0	0	0	0	0
41-44480	Lease Revenue	7,800	2,400	4,800	4,800	4,800
42-44010	Interest	30,000	37,984	52,984	30,000	30,000
42-44015	Dividends	0	75,163	135,163	0	0
42-44020	Miscellaneous Income	14,000	3,335	7,500	10,000	10,000
42-44021	Gain/Loss on Sale of Fixed Assets	5,000	24,400	30,000	20,000	20,000
42-44030	Timber Sales	0	0	0	0	0
42-44080	Cleveland County Property Tax	962,000	672,191	962,000	1,003,000	1,003,000
42-44085	Cleveland County Vehicle Tax	119,000	63,890	123,760	123,000	123,000
42-44135	Cleveland County Local Option	335,000	197,072	385,250	335,000	335,000
42-44170	Insurance Proceeds	0	2,285	2,285	0	0
42-44350	Proceeds from Financing	0	0	0	0	0
42-44460	Fund Balance Appropriation	0	0	0	81,000	81,000
	Total Operating Expenses	10,722,646	6,005,201	11,168,010	11,305,386	11,305,386

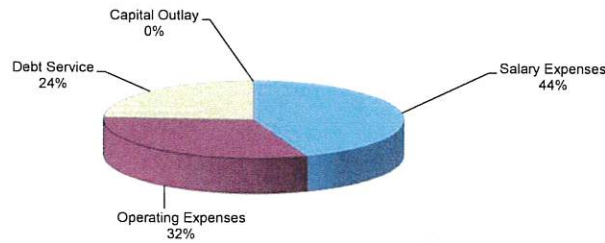
FY 2025 Requested Revenue Total	11,305,386
FY 2024 Current Year Revenue Total	10,722,646
Difference	582,740
% INCREASE/(DECREASE)	5.43%

FY 2024-2025 Water Administration Annual Budget

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	11	11	14	14	15

Expenditure Summary Water Administration	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	1,537,310	641,584	1,322,081	1,769,430	1,769,430
Operating Expenses	1,367,470	702,431	1,456,400	1,263,935	1,263,935
Debt Service	1,016,926	78,482	1,016,926	965,269	965,269
Transfer to Capital Reserve	500,000	250,000	500,000	500,000	500,000
Capital Outlay	0	0	0	0	0
Water Administration Total	4,421,706	1,672,497	4,295,408	4,498,634	4,498,634

Water Administration



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
General Manager	1	1	1	1	1
Finance Director	1	1	1	1	1
Customer Services Director	1	1	1	1	1
Accounting/Benefits Coordinator	1	1	1	1	1
Utility Billing Coordinator	1	1	1	1	1
Utility Billing Representative	1	1	1	1	1
Accounting Technician	1	1	1	1	1
Senior Customer Service Representative	1	1	1	1	1
Customer Service Representative	2	2	4	4	4
IT Coordinator	1	1	1	1	0
GIS Coordinator	0	0	1	1	0
Operations Director	0	0	0	0	1
Capital Projects Manager	0	0	0	0	0.5
HR Specialist	0	0	0	0	1
Custodian	0	0	0	0	0.5
	11	11	14	14	15

Water Administration Budget Requests

New Account	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
5-55010	Salaries & Wages	970,000	385,379	811,881	1,132,000	1,132,000
5-55015	Retirement Expense	124,000	50,873	106,798	155,000	155,000
5-55016	401K Match	48,000	18,009	37,998	57,000	57,000
5-55020	Overtime	0	258	258	0	0
5-55028	Compensatory Time	5,000	1,014	2,500	5,000	5,000
5-55030	Group Insurance	300,000	143,052	286,103	318,000	318,000
5-55033	Life Insurance	1,344	514	1,027	1,400	1,400
5-55040	Longevity Pay	12,000	10,084	10,084	12,000	12,000
5-55042	Other Payroll Deductions (YMCA)	500	188	376	500	500
5-55045	Workers' Compensation	1,866	1,859	1,859	930	930
5-55057	Tax Deductions	0	677	677	0	0
5-55070	Social Security	74,000	29,379	61,920	87,000	87,000
5-55075	Uniforms & Accessories	600	299	600	600	600
	Total Salary Expenses	1,537,310	641,584	1,322,081	1,769,430	1,769,430
5-55050	Professional Services	170,500	78,686	164,263	190,550	190,550
5-55080	Communication Telephone	12,500	7,980	16,530	0	0
5-55085	Communication Data (Internet)	15,360	3,330	6,660	0	0
5-55090	Utilities	15,000	7,142	19,742	20,000	20,000
5-55100	Tuition Reimbursement	2,400	684	684	2,400	2,400
5-55110	Travel, Meetings and Schools	7,275	588	7,275	7,275	7,275
5-55120	Equipment Repairs	2,500	11,721	14,500	12,500	12,500
5-55130	Equipment Maintenance Contracts	233,070	124,669	280,163	126,050	126,050
5-55135	Small Tools	500	0	500	500	500
5-55140	Building Repairs	5,000	90	1,500	5,000	5,000
5-55150	Printing and Publishing	3,000	0	1,500	3,000	3,000
5-55155	Marketing	18,000	0	18,000	18,000	18,000
5-55170	Advertising	15,000	8,741	20,000	20,000	20,000
5-55180	Non Capital Equipment	7,500	6,795	14,737	0	0
5-55185	Communications - Cell phones	5,900	3,134	6,500	6,280	6,280
5-55190	Postage	4,000	1,044	4,000	4,000	4,000
5-55200	Bank Charges	500	48	150	12,500	12,500
5-55205	Contracted Services	211,050	74,320	236,677	247,600	247,600
5-55210	Auto Supplies	1,500	250	1,000	1,500	1,500
5-55215	Fuel Expense	6,000	1,472	5,000	6,000	6,000
5-55218	Land and Area Maintenance/Repairs	5,000	1,626	5,000	5,000	5,000
5-55220	Auto Repairs	2,500	23	1,000	2,500	2,500
5-55225	Computer Maintenance	68,250	41,806	76,143	0	0
5-55235	Utilities - Fuel Generators	500	154	500	0	0
5-55250	Insurance/Bonds	91,440	91,072	91,072	111,440	111,440
5-55280	Dues, Subscriptions, Publications	36,315	28,379	36,559	36,770	36,770
5-55285	Janitorial Supplies	25,000	5,679	7,160	6,500	6,500
5-55310	Dept. Supplies & Expenses	35,000	16,281	34,000	35,000	35,000
5-55400	Boiling Springs Sewer Collection	98,000	53,158	108,989	110,740	110,740
5-55410	Kingstown Sewer Collection	114,660	54,728	112,739	113,680	113,680
5-55420	Polkville Sewer Collection	19,600	6,949	14,875	14,700	14,700
5-55425	Fallston Sewer Collection	122,500	67,336	137,844	132,300	132,300
5-55430	Interconnections/Water Supply Purchases	12,150	4,548	11,140	12,150	12,150
	Total Operating Expenses	1,367,470	702,431	1,456,400	1,263,935	1,263,935
9-99310	Capital Outlay - Administration	0	0	0	0	0
9-99450	Capital Outlay - Vehicles	0	0	0	0	0
	Total Capital	0	0	0	0	0
	Total Operating and Capital	2,904,780	1,344,015	2,778,482	3,033,365	3,033,365

New Account	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
9-99230	Capital Project Reserve	500,000	250,000	500,000	500,000	500,000
9-99110	Debt Service - Principal Lattimore Tank (5/20)	168,463	0	168,463	168,463	168,463
9-99120	Debt Service - Interest Lattimore Tank (5/20)	43,818	21,909	43,818	41,240	41,240
9-99170	Debt Service - Principal Install. Finance FY19	34,451	0	34,451	0	0
9-99180	Debt Service - Interest Install. Finance FY19	863	0	863	0	0
9-99190	Fallston Lease	65,205	0	65,205	64,593	64,593
9-99110	Debt Service - Principal Clearwell (2/20)	426,960	0	426,960	426,960	426,960
9-99120	Debt Service - Interest Clearwell (2/20)	102,409	56,574	102,409	89,257	89,257
9-99110	Debt Service - Principal Ops Center (2/40)	87,309	0	87,309	88,836	88,836
9-99120	Debt Service - Interest Ops Center (2/40)	87,448	0	87,448	85,920	85,920
	Total Reserves and Debt Service	1,516,926	328,482	1,516,926	1,465,269	1,465,269
	Total Water Administration Budget	4,421,706	1,672,497	4,295,408	4,498,634	4,498,634

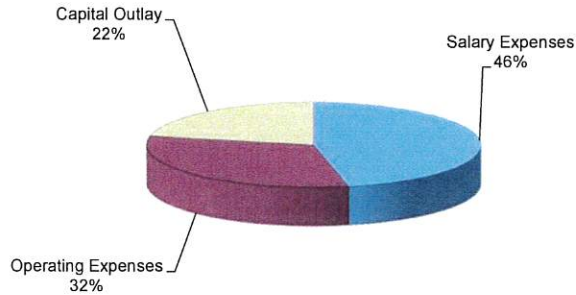
FY 2025 Requested Administration Total	4,498,634
FY 2024 Current Year Administration Total	4,421,706
Difference	76,928
% INCREASE/(DECREASE)	1.74%

FY 2024-2025 Maintenance Annual Budget

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	16	16	16	21	20

Expenditure Summary Maintenance	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	1,513,835	704,694	1,420,745	1,706,865	1,706,865
Operating Expenses	1,129,226	684,664	1,090,120	1,161,815	1,161,815
Capital Outlay	668,000	300,786	633,435	796,500	796,500
Maintenance Total	3,311,061	1,690,144	3,144,300	3,665,180	3,665,180

Maintenance



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Operations Director	1	1	1	1	0
Maintenance Superintendent/ORC	1	1	1	1	1
Backflow/Cross Connection ORC	1	1	1	1	1
Utility Maintenance Supervisor/ORC	0	0	0	0	1
Utility Maintenance Supervisor	3	3	3	3	3
Utility Maintenance Specialist	1	1	1	1	1
Utility Locator	1	1	1	1	1
Utility Maintenance Technician III	1	2	2	1	0
Utility Maintenance Technician II	2	1	1	1	0
Utility Maintenance Technician I	5	5	5	11	12
	16	16	16	21	20

Maintenance Budget Requests

Account Number	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
7-55010	Salaries & Wages	960,000	439,910	906,215	1,075,000	1,075,000
7-55015	Retirement Expense	127,000	57,973	119,424	150,000	150,000
7-55016	401K Match	50,000	18,348	37,796	55,000	55,000
7-55020	Overtime	38,000	13,785	28,396	35,000	35,000
7-55028	Compensatory Time	5,000	1,729	5,000	5,000	5,000
7-55030	Group Insurance	215,000	105,767	211,533	258,000	258,000
7-55033	Life Insurance	1,800	800	1,800	2,000	2,000
7-55040	Longevity Pay	15,000	10,806	10,806	13,000	13,000
7-55042	Other Payroll Deductions (YMCA)	1,000	360	1,000	1,200	1,200
7-55045	Workers' Compensation	14,310	14,298	14,298	14,240	14,240
7-55070	Social Security	77,000	35,158	72,426	86,000	86,000
7-55075	Uniforms & Accessories	9,725	5,761	12,050	12,425	12,425
	Total Salary Expenses	1,513,835	704,694	1,420,745	1,706,865	1,706,865
7-55050	Professional Services	25,600	10,763	21,500	25,700	25,700
7-55090	Utilities	65,000	35,021	70,042	75,000	75,000
7-55095	Contracted Construction	20,000	150	5,000	20,000	20,000
7-55110	Travel, Meetings and Schools	14,511	4,340	12,300	12,300	12,300
7-55115	Meter Change Out Program	12,000	0	0	20,000	20,000
7-55120	Equipment Repairs	23,700	14,030	27,700	25,700	25,700
7-55125	Backflow/Cross Connection Supplies/Materials	7,250	73	7,250	7,250	7,250
7-55130	Equipment Maintenance Contracts	11,850	11,700	12,150	12,850	12,850
7-55135	Small Tools	3,000	849	1,700	3,000	3,000
7-55140	Building Repairs	500	7	500	500	500
7-55145	Pump Station Repairs	18,000	5,934	15,000	18,000	18,000
7-55150	Printing and Publishing	150	0	150	150	150
7-55165	Tractor Supplies	20,000	3,535	10,000	20,000	20,000
7-55170	Advertising	500	0	500	500	500
7-55175	Materials	505,000	382,022	505,000	505,000	505,000
7-55180	Non Capital Equipment	6,100	758	4,000	8,000	8,000
7-55185	Communications - Cell phones	9,000	3,445	8,000	9,000	9,000
7-55190	Postage	500	0	500	500	500
7-55195	Permits	500	0	500	500	500
7-55205	Contracted Services	184,300	117,679	182,067	192,600	192,600
7-55210	Auto Supplies	25,000	11,059	25,000	25,000	25,000
7-55215	Fuel Expense	66,000	29,178	61,273	66,000	66,000
7-55218	Land and Area Maintenance/Repairs	40,000	22,357	44,000	40,000	40,000
7-55220	Auto Repairs	22,000	9,085	22,000	22,000	22,000
7-55230	Laundry and Dry Cleaning	8,000	3,664	8,000	9,500	9,500
7-55235	Utilities - Fuel Generators	5,000	256	5,000	7,000	7,000
7-55255	Insurance Claim	5,000	1,464	5,000	5,000	5,000
7-55280	Dues, Subscriptions, Publications	8,265	2,459	8,265	8,265	8,265
7-55285	Janitorial Supplies	5,500	3,766	7,533	5,500	5,500
7-55300	Equipment Rentals	4,000	1,595	3,190	3,000	3,000
7-55305	Waste Disposal Fees	1,000	0	1,000	1,000	1,000
7-55310	Dept. Supplies & Expenses	12,000	9,476	16,000	13,000	13,000
	Total Operating Expenses	1,129,226	684,664	1,090,120	1,161,815	1,161,815
9-99330	Capital Outlay - Equipment	245,000	31,865	236,865	196,000	196,000
9-99450	Capital Outlay - Vehicles	0	0	0	88,000	88,000
9-99340	Water Line Extensions	223,000	135,570	196,570	192,500	192,500
9-99340	Water Line Extensions	200,000	133,351	200,000	320,000	320,000
	Total Capital	668,000	300,786	633,435	796,500	796,500
	Total Maintenance	3,311,061	1,690,144	3,144,300	3,665,180	3,665,180

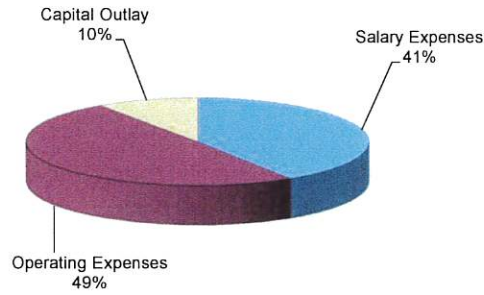
FY 2025 Requested Maintenance Total	3,665,180
FY 2024 Current Year Maintenance Total	3,311,061
Difference	354,119
% INCREASE/(DECREASE)	10.70%

FY 2024-2025 Water Production Annual Budget

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	7	7	7	7.5	7.5

Expenditure Summary Water Production	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	761,060	353,474	710,590	787,660	787,660
Operating Expenses	1,133,335	353,845	1,054,142	1,014,535	950,535
Capital Outlay	246,300	165,402	267,126	186,000	186,000
Water Production Total	2,140,695	872,721	2,031,858	1,988,195	1,924,195

Water Production



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
WTP Superintendent/ORC	1	1	1	1	1
Utility Plant Operator III	3	3	3	4.5	4.5
Utility Plant Operator II	1	1	1	1	1
Utility Plant Operator I	2	2	2	1	1
	7	7	7	7.5	7.5

Water Production Budget Requests

Account Number	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
6-55010	Salaries & Wages	511,000	241,649	497,796	528,000	528,000
6-55015	Retirement Expense	65,000	29,352	60,464	73,000	73,000
6-55016	401K Match	26,000	10,873	22,398	28,000	28,000
6-55020	Overtime	10,000	0	0	10,000	10,000
6-55028	Compensatory Time	3,000	3,464	3,464	3,000	3,000
6-55030	Group Insurance	88,000	36,303	72,606	88,000	88,000
6-55033	Life Insurance	700	280	559	700	700
6-55040	Longevity Pay	9,000	4,851	4,851	6,000	6,000
6-55042	Other Payroll Deductions (YMCA)	100	60	120	150	150
6-55045	Workers' Compensation	6,360	6,354	6,354	6,410	6,410
6-55070	Social Security	39,000	18,484	38,077	41,000	41,000
6-55075	Uniforms & Accessories	2,900	1,805	3,900	3,400	3,400
	Total Salary Expenses	761,060	353,474	710,590	787,660	787,660
6-55050	Professional Services	63,050	7,630	47,969	64,500	64,500
6-55090	Utilities	356,500	178,652	357,522	416,500	390,000
6-55110	Travel, Meetings and Schools	5,600	920	5,100	5,600	5,600
6-55120	Equipment Repairs	61,000	6,585	41,000	51,000	51,000
6-55130	Equipment Maintenance Contracts	25,090	13,685	24,676	23,590	23,590
6-55135	Small Tools	500	335	500	500	500
6-55140	Building Repairs	5,000	682	2,500	5,000	5,000
6-55150	Printing and Publishing	500	0	500	500	500
6-55160	Chemicals	292,700	92,989	238,615	311,500	274,000
6-55170	Advertising	250	125	250	250	250
6-55180	Non Capital Equipment	0	0	0	7,500	7,500
6-55185	Communications - Cell phones	2,000	969	2,000	2,000	2,000
6-55190	Postage	250	0	250	250	250
6-55195	Permits	5,950	6,880	7,980	8,010	8,010
6-55205	Contracted Services	215,050	1,090	219,200	9,900	9,900
6-55210	Auto Supplies	500	46	500	500	500
6-55215	Fuel Expense: (WTP Vehicles/ Equip.)	5,000	1,861	3,722	5,000	5,000
6-55218	Land and Area Maintenance/Repairs	0	0	0	0	0
6-55220	Auto Repairs	3,000	93	2,000	3,000	3,000
6-55230	Laundry & Dry Cleaning	4,000	1,567	3,134	4,000	4,000
6-55235	Utilities - Fuel Generators	36,000	15,288	30,575	36,000	36,000
6-55240	Drought Expenses	10,000	5,400	25,000	15,000	15,000
6-55280	Dues, Subscriptions, Publications	1,745	1,383	1,618	1,985	1,985
6-55285	Janitorial Supplies	2,500	1,001	2,001	2,500	2,500
6-55300	Equipment Rentals	750	0	750	750	750
6-55305	Waste Disposal Fee	0	0	0	0	0
6-55310	Dept. Supplies & Expenses	36,400	16,665	36,781	39,200	39,200
	Total Operating Expenses	1,133,335	353,845	1,054,142	1,014,535	950,535
9-99450	Capital Outlay - Vehicles	0	0	0	35,000	35,000
9-99320	Capital Projects	246,300	165,402	267,126	151,000	151,000
9-99350	Water Plant Upgrade Capital	0	0	0	0	0
	Total Capital	246,300	165,402	267,126	186,000	186,000
	Total Water Production	2,140,695	872,721	2,031,858	1,988,195	1,924,195

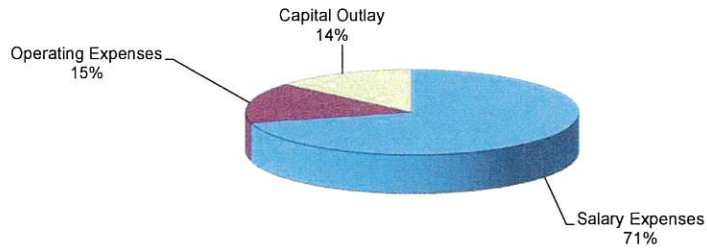
FY 2025 Requested Water Production Total	1,988,195
FY 2024 Current Year Water Production Total	2,140,695
Difference	(152,500)
% INCREASE/(DECREASE)	-7.12%

FY 2024-2025 Meter Services Annual Budget

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	6	6	6	6	5

Expenditure Summary Meter Services	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	314,900	152,802	311,141	361,035	361,035
Operating Expenses	130,920	26,258	119,570	78,620	78,620
Capital Outlay	-	-	-	70,000	70,000
Meter Services Total	445,820	179,060	430,710	509,655	509,655

Meter Services



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Meter Services Technician	2	2	2	2	1
Meter Reader	4	4	4	4	4
	6	6	6	6	5

Meter Services Budget Requests

Account Number	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
8-55010	Salaries & Wages	190,000	93,198	191,988	220,000	220,000
8-55015	Retirement Expense	25,000	12,468	25,683	31,000	31,000
8-55016	401K Match	9,700	2,591	5,338	12,000	12,000
8-55020	Overtime	7,000	3,203	6,597	8,000	8,000
8-55028	Compensatory Time	0	0	0	0	0
8-55030	Group Insurance	59,000	28,704	57,408	63,000	63,000
8-55033	Life Insurance	500	216	500	500	500
8-55040	Longevity Pay	1,000	624	624	1,000	1,000
8-55042	Other Payroll Deductions (YMCA)	100	60	120	150	150
8-55045	Workers' Compensation	3,975	3,972	3,972	3,560	3,560
8-55070	Social Security	14,800	7,323	15,085	18,000	18,000
8-55075	Uniforms & Accessories	3,825	444	3,825	3,825	3,825
	Total Salary Expenses	314,900	152,802	311,141	361,035	361,035
8-55050	Professional Services	1,800	27	1,350	1,900	1,900
8-55110	Travel, Meetings and Schools	300	0	300	300	300
8-55115	Meter Change Out Program	50,000	0	50,000	0	0
8-55120	Equipment Repairs	1,000	0	1,000	1,000	1,000
8-55130	Equipment Maintenance Contracts	4,500	5,000	5,000	5,000	5,000
8-55135	Small Tools	1,500	0	1,500	1,600	1,600
8-55140	Building Repairs	0	0	0	0	0
8-55180	Non Capital Equipment	7,000	0	7,000	0	0
8-55185	Communications - Cell phones	1,920	941	1,920	1,920	1,920
8-55210	Auto Supplies	5,000	2,596	5,200	6,000	6,000
8-55215	Fuel Expense	28,000	12,850	25,700	28,000	28,000
8-55220	Auto Repairs	4,000	42	2,000	5,000	5,000
8-55230	Laundry and Dry Cleaning	2,100	854	2,100	2,100	2,100
8-55285	Janitorial Supplies	800	206	500	800	800
8-55310	Dept. Supplies & Expenses	23,000	3,744	16,000	25,000	25,000
	Total Operating Expenses	130,920	26,258	119,570	78,620	78,620
9-99450	Capital Outlay - Vehicles - 2 Chevy Colorado Trucks	0	0	0	70,000	70,000
	Total Capital	0	0	0	70,000	70,000
	Total Meter Services	445,820	179,060	430,710	509,655	509,655

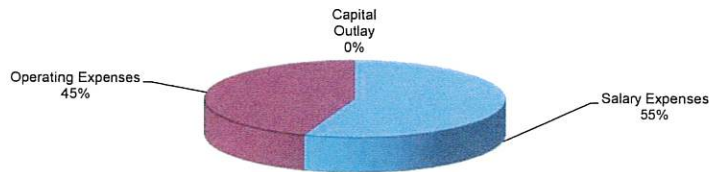
FY 2025 Requested Meter Services Total	509,655
FY 2024 Current Year Meter Services Total	445,820
Difference	63,835
% INCREASE/(DECREASE)	14.32%

**FY 2024-2025
IT/GIS
Annual Budget**

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	0	0	0	0	2

Expenditure Summary IT/GIS	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	0	0	0	182,260	182,260
Operating Expenses	0	0	0	146,210	146,210
Capital Outlay	0	0	0	0	0
IT/GIS Total	0	0	0	328,470	328,470

IT/GIS



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
IT Coordinator	0	0	0	0	1
GIS Coordinator	0	0	0	0	1
	0	0	0	0	2

IT/GIS Budget Requests

New Account	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
65-55010	Salaries & Wages	0	0	0	124,000	124,000
65-55015	Retirement Expense	0	0	0	16,000	16,000
65-55016	401K Match	0	0	0	6,500	6,500
65-55030	Group Insurance	0	0	0	25,000	25,000
65-55033	Life Insurance	0	0	0	200	200
65-55040	Longevity Pay	0	0	0	0	0
65-55042	Other Payroll Deductions (YMCA)	0	0	0	240	240
65-55045	Workers' Compensation	0	0	0	120	120
65-55057	Tax Deductions	0	0	0	0	0
65-55070	Social Security	0	0	0	10,000	10,000
65-55075	Uniforms & Accessories	0	0	0	200	200
	Total Salary Expenses	0	0	0	182,260	182,260
65-55050	Professional Services	0	0	0	20,200	20,200
65-55080	Communication Telephone	0	0	0	20,520	20,520
65-55085	Communication Data (Internet)	0	0	0	28,000	28,000
65-55110	Travel, Meetings and Schools	0	0	0	2,500	2,500
65-55120	Equipment Repairs	0	0	0	2,000	2,000
65-55130	Equipment Maintenance Contracts	0	0	0	3,000	3,000
65-55180	Non Capital Equipment	0	0	0	36,400	36,400
65-55185	Communications - Cell phones	0	0	0	2,440	2,440
65-55225	Computer Maintenance	0	0	0	29,650	29,650
65-55310	Dept. Supplies & Expenses	0	0	0	1,500	1,500
	Total Operating Expenses	0	0	0	146,210	146,210
9-99310	Capital Outlay - IT/GIS	0	0	0	0	0
9-99450	Capital Outlay - Vehicles	0	0	0	0	0
	Total Capital	0	0	0	0	0
	Total Operating and Capital	0	0	0	328,470	328,470
	Total IT/GIS Budget	0	0	0	328,470	328,470

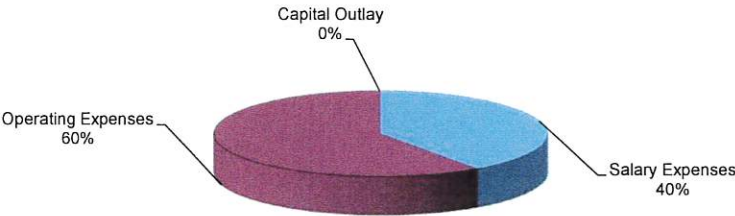
FY 2025 Requested IT/GIS Total	328,470
FY 2024 Current Year IT/GIS Total	0
Difference	328,470
% INCREASE/(DECREASE)	N/A

FY 2024-2025 Greenway Annual Budget

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	0	0	0	2	2

Expenditure Summary Greenway	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
Salary Expenses	133,394	0	0	134,645	134,645
Operating Expenses	201,606	24,176	146,000	200,355	200,355
Capital Outlay	0	0	0	0	0
Greenway Total	335,000	24,176	146,000	335,000	335,000

Greenway



NOTES:	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Greenway Maintenance Staff	0	0	0	2	2
	0	0	0	2	2

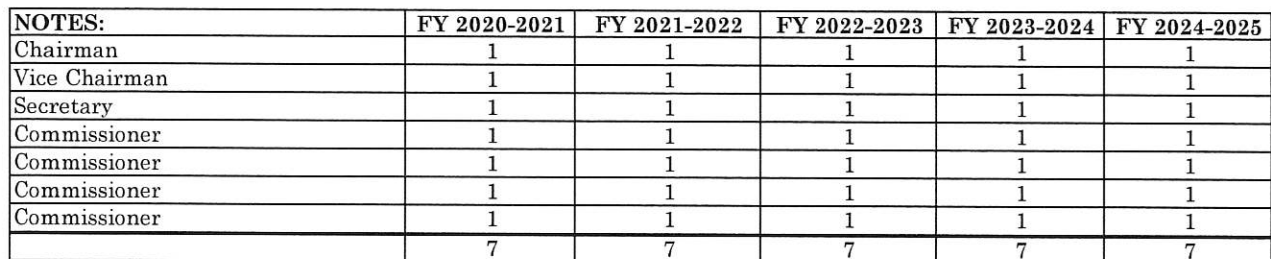
Greenway Budget Requests

Account Number	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
85-55010	Salaries & Wages	85,000	0	0	85,000	85,000
85-55015	Retirement Expense	11,000	0	0	11,000	11,000
85-55016	401K Match	4,300	0	0	4,300	4,300
85-55020	Overtime	0	0	0	0	0
85-55028	Compensatory Time	0	0	0	0	0
85-55030	Group Insurance	23,112	0	0	24,528	24,528
85-55033	Life Insurance	192	0	0	192	192
85-55040	Longevity Pay	0	0	0	0	0
85-55042	Other Payroll Deductions (YMCA)	0	0	0	0	0
85-55045	Workers' Compensation	1,590	0	0	1,425	1,425
85-55070	Social Security	6,500	0	0	6,500	6,500
85-55075	Uniforms & Accessories	1,700	0	0	1,700	1,700
	Total Salary Expenses	133,394	0	0	134,645	134,645
85-55050	Professional Services	75,000	18,035	75,000	74,000	74,000
85-55090	Utilities	2,000	533	2,000	5,000	5,000
85-55110	Travel, Meetings and Schools	5,000	297	5,000	5,000	5,000
85-55170	Advertising	10,000	0	5,000	9,855	9,855
85-55195	Permits	3,000	400	3,000	3,000	3,000
85-55218	Land and Area Maintenance/Repairs	100,000	2,936	50,000	97,000	97,000
85-55310	Dept. Supplies & Expenses	6,606	1,974	6,000	6,500	6,500
	Total Operating Expenses	201,606	24,176	146,000	200,355	200,355
9-99200	Land Purchases	0	0	0	0	0
	Total Operating Expenses	0	0	0	0	0
	Total Greenway Budget	335,000	24,176	146,000	335,000	335,000

FY 2023 Requested Greenway Total	335,000
FY 2022 Current Year Greenway Total	335,000
Difference	0
% INCREASE/(DECREASE)	0.00%

Staffing Level	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
	7	7	7	7	7

Governing Body



Governing Body Budget Requests

Account Number	Description	Approved FY 2023-2024	Expenditures Through 12/31/23	FY 2023-2024 Year-End Projection	Requested FY 2024-2025	Manager Approved FY 2024-2025
55-55010	Salaries & Wages	30,625	14,875	30,625	31,500	31,500
55-55042	Other Payroll Deductions (YMCA)	120	60	120	120	120
55-55045	Workers' Compensation	40	37	37	32	32
55-55070	Social Security	2,400	1,138	2,343	2,410	2,410
55-55075	Uniforms & Accessories	750	0	750	750	750
	Total Salary Expenses	33,935	16,110	33,875	34,812	34,812
55-55050	Professional Services	2,000	0	1,000	2,000	2,000
55-55110	Travel, Meetings and Schools	1,000	0	750	1,000	1,000
55-55120	Equipment Repairs	250	0	250	250	250
55-55150	Printing and Publishing	100	0	100	100	100
55-55170	Advertising	500	39	500	500	500
55-55180	Non Capital Equipment	500	0	500	500	500
55-55190	Postage	40	0	40	40	40
55-55280	Dues, Subscriptions, Publications	1,000	0	1,000	1,000	1,000
55-55285	Janitorial Supplies	50	0	50	50	50
55-55310	Dept. Supplies & Expenses	500	52	500	500	500
55-55450	Election Expenses	25,000	22,325	22,325	500	500
55-55460	Other Expenses	3,000	723	3,000	3,000	3,000
	Total Operating Expenses	33,940	23,139	30,015	9,440	9,440
	Total Governing Body	67,875	39,249	63,890	44,252	44,252

FY 2025 Requested Governing Body Total	44,252
FY 2024 Current Year Governing Body Total	67,875
Difference	(23,623)
% INCREASE/(DECREASE)	-34.80%