

## MINUTES

Regular Meeting  
Cleveland County Water Board Room

July 9, 2024  
Tuesday, 6:00 P.M.

Present: Chairman Donald Melton; presiding, Vice Chairman Bill Cameron, Secretary Amy Elliott Bridges, Commissioners Tony Brooks, Bruce Martin, Pete Pedersen, and Pamela P. Maddox. General Manager Brad Cornwell was present. Attorney Tim Moore was absent.

Chairman Donald Melton called the meeting to order at 6:00 PM, welcomed all who were in attendance and recognized Commissioner Tony Brooks who gave the invocation and Commissioner Bruce Martin led the *Pledge of Allegiance*.

A. Approval of Agenda:

Chairman Melton asked Commissioners if anyone had any questions related to the adoption of the agenda. Chairman Melton requested a motion to adopt the agenda.

ACTION TAKEN: Upon a motion by Mr. Pedersen and second by Mr. Cameron, the Board of Commissioners voted unanimously to accept the agenda.

B. Public Comment:

Chairman Melton noted it was time for the Public Comment and there was no one present or signed up to make any public comments.

C. Special Presentation:

Lawndale WTP Existing Facilities Planning

Mr. Cornwell recognized Garrett Gilbert, WTP Superintendent/ORC. Mr. Gilbert provided Commissioners three handouts as well via video presentation of the overall site plan for the future of the Lawndale Campus where the current Water Plant is located, as well as a sheet showing a future building expansion of the existing water plant and a future chemical building. Mr. Gilbert summarized that the overall site plan would drastically change the fencing layout to include some of the former Administration Building to be utilized for WTP staff. In addition, the building expansion for the existing Lawndale WTP would include a future larger lab, male and female locker rooms and restrooms, additional storage and

expanded/remodeled operator's areas. The final sheet of the future chemical building would be the most important renovation. Mr. Gilbert elaborated on how the chemical building would be the most important phase and how this overall site renovation of the Lawndale Campus would be a multiphase approach. The new chemical feed building would need to be built and operational before the existing chlorine building and caustic tank could be removed. Once the removal of those existing facilities took place, then the WTP building renovations could begin but this would take several years to get to that point. Mr. Cornwell asked Commissioners for their blessing on the Lawndale Campus site and layout. By consensus, Commissioners agreed with the layout and proposed plan. Mr. Gilbert and Mr. Cornwell indicated that they would get a Request for Qualifications ready to be sent out to prospective Engineers for the Design of the Chemical Feed System and begin working on an RFQ as well for the former Administration Building.

D. Consent Agenda:

**ACTION TAKEN:** Chairman Melton presented the Consent Agenda Items. Upon a motion by Mr. Brooks, second by Mr. Martin, the Board of Commissioners voted unanimously to approve the Consent Agenda. The Consent Agenda consisted of the following items:

- 1) Approval of the Minutes of the Regular Meeting of June 11, 2024
- 2) Consideration of the Cancellation Notice of the Regular Meeting of August 13, 2024
- 3) Consideration of Ordinance Number 20-2024 An Ordinance Amendment for a Capital Project Ordinance and Budgets for Cleveland County Water's Centrally Located Operations Center
- 4) Consideration of Resolution Number 30-2024 A Resolution of Tentative Award for the Waco Pump Station Project
- 5) Consideration of Ordinance Number 21-2024 An Ordinance Amendment for a Capital Project Ordinance and Budgets for Cleveland County Water's ARP Funded Waco Booster Pump Station Project

E. Unfinished Business:

No Unfinished Business was presented.

F. New Business:

- 1) Consideration of Ordinance Number 19-2024 An Ordinance Amendment Establishing and Instituting Rules for All Parks and Greenway Facilities Owned, Maintained and Operated by Cleveland County Water.

Mr. Cornwell noted that he had shared draft versions of the subject rules and regulations with Commissioners at previous meetings and had received no comments. He indicated that Alan Toney with Foothills Regional Commission has helped with the drafting of the document and they were modeled heavily after the Ordinances that the County and Boiling Springs have in place for the Broad River Greenway. He also noted that the District Attorney had reviewed and approved of them and that he had also shared them with the Sherriff to allow feedback and comment since the Cleveland County Sherriff's Department would be responsible for any law enforcement.

**ACTION TAKEN:** With no further discussion or comment, Chairman Melton requested a motion to approve. Upon a motion by Mr. Cameron, second by Mr. Pedersen, the Board of Commissioners voted unanimously to approve Ordinance Number 19-2024 An Ordinance Amendment Establishing and Instituting Rules for All Parks and Greenway Facilities Owned, Maintained and Operated by Cleveland County Water.

G. General Manager's Report:

Mr. Cornwell introduced Ginger Fern, Finance Director, for the financial report for June. Mrs. Fern summarized the June financial report, noting the final \$125,000 quarterly transfer was made to the Capital Reserve Fund, material line item is negative due to the transfer of the Williamson Road materials, and the first Principal and Interest payment was made to USDA for the Operations Center. She also noted that the June numbers would change since invoices for June were still coming and the final closeout due to the audit/fiscal year had not taken place.

Michelle Alexander, Customer Service Director, continued with the disconnection and billing update. Mrs. Alexander reported that there were

no disconnections in June due to the billing transition but that late fees did resume in June. There were 121 calls made to customers for potential leaks, and 40 leak adjustments. The KIOSK payments were made on 120 accounts. Mr. Cornwell noted that the Maintenance and Water Plant numbers were in the members packet for their review and that the maintenance department had completed the installation of 5,138 linear feet of 6" extension/replacement on Williamson Road. He discussed the river levels and June drought and the strain it put on the water plant, also due to several main breaks in the Midpines Area and Polkville Area that put strain on the plant. He noted at times that the plant filter rate was on 7.0 MGD during the month of June. With the recent demand and growth on the plant, Mr. Cornwell noted that he had prepared a Request for Qualifications for the Broad River Water Plant project as discussed at the February Board Retreat. He discussed the size and preliminary analysis that it would entail, and that he also would anticipate a lot of interest. Mr. Cornwell requested consensus of the Board to go ahead and advertise the RFQ and to begin the USDA application process. The Board asked various questions about timing and the timeframe to complete the project and Mr. Cornwell indicated that from design to operational capability, it would most likely take 4-5 years, and he reminded them of the preliminary \$100 million dollar estimate that was still being refined. The Board agreed by consensus to authorize the General Manager to advertise the Request for Qualifications and to begin the USDA Rural Development application process. Mr. Cornwell summarized the creation of House Bill 593 which would now allow the Town of Fallston to request to become a part of the Sanitary District. He reminded Commissioners of the history of the Fallston water system and how CCW came to work with Fallston and USDA and now operated and maintained the Fallston water system. He noted that HB 593 simplified the process, and would allow the Town of Fallston to adopt a Resolution requesting to be included into the Sanitary District, then CCW could accept the Resolution, hold a public hearing, and vote to include the Town of Fallston in the Sanitary District. He indicated that he would be in touch with Fallston to begin this process. Lastly, he noted that there was going to be a large funeral located at Lawndale Methodist the coming weekend, and that he had received a request to allow parking at the newly constructed Lawndale Park. He noted that he had granted this request since the parking lot was ready, but that he wanted to let Commissioners know of the event in case they observed folks parking or received questions.

H. Board Members Announcement and Remarks

Chairman Melton requested any Board Members announcements and remarks. No Commissioners had any comments. Chairman Melton thanked the staff for their hard work, and encouraged everyone to enjoy the remainder of the summer since the Board would not meet again until September 10, 2024.

I. Adjournment

Action Taken: Chairman Melton called for a motion to adjourn. Upon a motion by Mr. Pedersen, second by Mr. Brooks, the Board of Commissioners voted unanimously to adjourn at 6:42 PM.

Respectfully submitted,

  
Amy Elliott Bridges, Secretary

