

MINUTES

Regular Meeting
Cleveland County Water Board Room

December 9, 2025
Tuesday, 6:00 P.M.

Present: Bill Cameron, Amy Elliott Bridges, Tony Brooks, Bruce Martin, Pamela P. Maddox. Attorney Delton W. Barnes and General Manager Brad Cornwell were present. Commissioner Pete Pedersen was absent.

Attorney Delton Barnes called the meeting to order at 6:00 PM, welcomed all who were in attendance. Bill Cameron gave the invocation and Commissioner Bruce Martin led the *Pledge of Allegiance*.

A. Approval of Agenda:

Attorney Barnes asked Commissioners if anyone had any questions related to the adoption of the agenda. Attorney Barnes requested a motion to adopt the agenda.

ACTION TAKEN: Upon a motion by Mr. Martin and second by Mrs. Maddox, the Board of Commissioners voted unanimously to accept the agenda.

B. Election of Officers of the Board for Cleveland County Water Board:

1) Election of Chairman presided by District Attorney, Delton Barnes

Attorney Barnes requested nominations for the Chairman of the Board. Mr. Brooks nominated and second by Mrs. Bridges to nominate Bill Cameron as Chairman. With no other nominations, Mr. Barnes closed the nominations.

ACTION TAKEN: Mr. Cameron is elected Chairman by acclamation.

Chairman Cameron continued with the officer election.

2) Election of Vice-Chairman presided by Chairman Cameron

Chairman Cameron requested nominations for the Vice-Chairman of the Board position. Mrs. Maddox nominated and second by Mr. Martin to nominate Amy Elliott-Bridges as Vice-Chairman. With no other nominations, Chairman Cameron closed the nominations.

ACTION TAKEN: Chairman Cameron announced that Mrs. Bridges is elected Vice-Chairman by acclamation.

3) Election of Secretary presided by Chairman Cameron

Chairman Cameron requested nominations for the Secretary of the Board position. Mr. Martin nominated and second by Mrs. Maddox to nominate Tony Brooks as Secretary. With no other nominations, Chairman Cameron closed the nominations.

ACTION TAKEN: Chairman Cameron announced that Mr. Brooks is elected Secretary by acclamation.

C. Public Comment

Nobody signed up for public comments.

D. Consent Agenda:

ACTION TAKEN: Chairman Cameron presented the Consent Agenda Items. Upon a motion by Mr. Brooks, second by Mrs. Maddox, the Board of Commissioners voted unanimously to approve the Consent Agenda.

The Consent Agenda consisted of the following items:

- 1) Approval of the Minutes of the Regular Meeting of November 10, 2025
- 2) Approval of the Minutes of the Closed Session of November 10, 2025
- 3) Consideration of Resolution Number 43-2025 A Resolution Authorizing Acceptance of a Negotiated Offer and Upset Bid Process in Accordance with NCGS 160A-269
- 4) Consideration of Resolution Number 44-2025 A Resolution Awarding the Bid for Backup Generator Installation at Tank and Pump Stations

E. Unfinished Business:

- 1) Consideration of Declaration of Vacancy for Cleveland County Water Board of Commissioners and Notice of Advertisement

Mr. Cornwell referred the members to the appropriate page of the agenda packet. Former Chairman Don Melton passed away and the discussion for this item would be concerning the appointment of a new board member. Mr. Melton's name remained on the election ballot because the early voting process had already begun and the election ballots were already printed before Mr. Melton's passing. The NC General Statutes stipulate that if a candidate passes away during the election process, the Board of Elections must declare the vacancy. The election results are certified and then the vacancy is declared based on the election results. Mr. Cornwell shared the Cleveland County Board of Election's letter with the members. Mr. Cornwell shared the process of how vacancies were processed in the past for members that resigned from their elected term to pursue other endeavors. Mr. Cornwell also shared that this is the first time that a death has occurred during the election process. Mr. Cornwell discussed with the members the options available for the process of filling the vacancy. A proposed advertisement was presented to the members to request the minimum qualifications from citizens within the Sanitary District boundaries to be reviewed by the members. The chosen individual from the applicants would be presented to the Cleveland County Board of Commissioners for review and approval. Mr. Cornwell suggested that the advertisement be presented in the Shelby Star newspaper and the Cleveland County Water website for viewing. The applicants will be presented to the Water Board members at the January board meeting for review and discussion. The review and discussion by the members can be held in closed session. A motion to nominate will be adopted outside of closed session for the selected applicant. The submitted applications would become public records and would be retained in the minutes of the meeting. Mr. Cameron inquired if the new member would be present at the February meeting. Mr. Cornwell confirmed that it would be a reasonable time frame.

ACTION TAKEN: Upon a motion by Mrs. Bridges, second by Mrs. Maddox, the Board of Commissioners voted unanimously to accept the notice of advertisement and begin the process of seeking a qualified applicant for the vacant seat of left by Donald Melton

F. New Business:

No new business.

G. General Manager's Report:

Mr. Cornwell presented the financial report for November. The Cleveland County local options sales tax for November was not received in November. The Cleveland County finance office has been contacted for more information with no response. The Mitigation Law Group has deposited another settlement from DuPont in the amount of \$139,858. The longevity for employees with five years or more service was paid in November. The reports for the maintenance and water plant are contained in the packet. The disconnections for December have been completed. There will be no more disconnects in December because of the holidays. The USDA projects are all paid and approved for reimbursement. Mr. Cornwell provided a follow-up for the surplus properties. The consent agenda for the meeting approved the offer letter from Ms. Morrison and the Cleveland County tax value for the property is \$936.00. Ms. Morrison's offer for the property was in the amount of \$900.00. This offer will be advertised in the Shelby Star newspaper and on the Cleveland County Water's website. If the bid is not upset, then Mr. Barnes will draw a deed for the property in Ms. Morrison's name. This property has been deemed unnecessary and no longer needed. The property includes an easement to the property, which is no longer required. Upon the recording of the new deed, the transaction will include verbiage to abandon the easement. This will eliminate the District name from all aspects of the property. Mr. Cornwell met with the Mayor of Lawndale concerning the piece of property in Lawndale. The Town of Lawndale has expressed interest in this property for their future needs. Mr. Cornwell shared that the property cost the District \$56,000.00. The Town of Lawndale mayor will present the purchase to the town council for review. Mr. Cornwell has talked to the site manager for Williams Electric concerning the property behind the Marion Street pump station. This property would be suitable for expansion for Williams Electric. Mr. Cornwell has not heard back from Williams Electric. Mr. Cornwell referred members to the updated project sheet and noted that because of the holidays and the temperatures there were very few changes. The gate startup for the weir project at First Broad River in Lawndale is scheduled for December 18th. The Stagecoach Greenway bids are due on December 11, 2025. Mr. Cornwell told the names of some of the construction companies that requested plans for the Stagecoach Greenway project. The lease advertisement for the Greenway building has been posted in the Shelby Star newspaper and on the Cleveland County Water website.

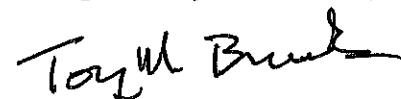
H. Board Members Announcement and Remarks

Mr. Cameron asked about the roundabout traffic circle project on Joe's Lake Road. Mr. Cornwell noted that the updates for this project are included on the project sheet. There are water lines that will require relocation during this project. Mr. Cameron inquired about the exact location of the roundabout. Mr. Cornwell noted the location will be the same as the current triangle currently at the location.

J. Adjournment

Action Taken: Chairman Cameron called for a motion to adjourn. Upon a motion by Mrs. Maddox, second by Mr. Brooks, the Board of Commissioners voted unanimously to adjourn at 6:21 PM.

Respectfully submitted,



Tony Brooks, Secretary

